



AGRICULTURAL COST SHARE PROGRAM GUIDELINES FY 2020

1. Cost share is available on private land only.
2. All mil levy contributors are eligible for the program. A copy of the tax bill for the property is required to be eligible for cost share and must accompany this application. The property tax bill must show that the cost share applicant owns the land and is being assessed for the Socorro SWCD. If you lease the land, then the lease agreement/letter from landowner must accompany this application.
3. All practices shall be based on the fiscal year from July 1 through June 30. Applications are considered on a first come, first served basis. Applicants who received cost share in the previous fiscal year will be considered on a case by case basis.
4. Cost share for agricultural projects shall be a 50-50 share. The maximum paid will be \$3,000, as funding permits. Payment will also be limited to average costs, where applicable. Estimated payment will be determined before the project is started and will be discussed with the landowner. Prior to payment, the District board will review all paid receipts from the project. Payment shall be half of the actual cost, or half of the standard cost, whichever is less.
5. Approval is subject to project feasibility determination by Socorro SWCD staff. If the project is not feasible, the approval will be cancelled and no cost share will be paid.
6. Projects must be completed within 2 months from time of approval or by June 1, 2020, whichever comes first.
7. A full detailed accounting of all expenses with paid receipts (copies are fine) must be submitted with project completion notification. If an invoice for work completed is submitted, proof of payment must accompany invoice. If landowner submits receipts rather than a contractor's invoice, this must include a summary page including all charges and their explanations. Cost share is not paid on gross receipts tax. If gross receipts tax is not itemized on the receipts provided, it will be assumed to be included and removed for calculations.
8. All cost share recipients who receive more than \$600 per calendar year will receive a Misc. 1099 form for tax purposes in January. The Socorro SWCD files the Misc. 1099s with the Internal Revenue Service.
9. Application will be denied if applicant has a USDA Natural Resources Conservation Service EQIP contract on the same practice on the same tract of land.
10. All completed practices must be maintained for a period of 10 years or a full refund of cost share will be required.



11. Land leveling must move at least 100 cubic yards per acre to qualify for assistance. Land leveling **MUST** be done using an agricultural laser leveling/GPS system. Cost share does not include planting or dirt waste for roads/house pads or removal.
12. If you are applying for a Middle Rio Grande Conservancy District delivery ditch turnout (upgrade or new), you must file an application and pay the application fee at the Middle Rio Grande Conservancy District office. The Middle Rio Grande Conservancy District will then survey and prepare a bill for you for the turnout installation. You will have to pay for the installation prior to the Middle Rio Grande Conservancy District actually installing the turnout. A copy of the application and receipt for the fee, as well as a copy of the installation cost and receipt of payment to the Middle Rio Grande Conservancy District are required prior to approval for cost share assistance from the Socorro Soil and Water Conservation District. Installation of the turnout must be completed within sixty days of approval for cost share assistance. The application fee to the Middle Rio Grande Conservancy District is NOT eligible for cost share assistance.
13. Brush management practices next to archeological sites registered with the New Mexico State Historic Preservation Office will require consultation with that office prior to application for cost share assistance.
14. Community ditches, community pipelines, and residential wells are not eligible for cost share assistance.
15. Irrigation Well Rehab is an eligible practice for cost share. Documentation showing that the well is permitted will be required prior to cost share assistance. The well rehab secondary cost share form must be submitted with this cost share application. No more than two well rehabilitation applications will be funded per fiscal year.

Socorro SWCD



Sequence of Events:

1. Landowner contacts Socorro SWCD to schedule a meeting and a survey.
2. Landowner fills out application and submits to Socorro SWCD with a copy of their property tax bill from the Socorro County Treasurer's Office.
3. Landowner reviews design parameters and cost estimates after design is complete.
4. Landowner selects a contractor that can complete the job within the time parameters.
5. Cost share application is approved in the next regularly scheduled board meeting (2nd Monday each month).
6. Following approval, work begins on project.
7. Landowner calls Socorro SWCD when work is complete and ready for inspection. For land leveling, do not irrigate or plant your land prior to checkout.
8. Landowner submits copies of invoice(s) and proof of payment for project.
9. Cost share check to landowner is signed at next regular Board meeting and mailed.

Applicant's Name (Please print legibly)

Mailing Address City State Zip

Phone Number:

Proposed Project Location Acres

Social Security # or Federal Tax ID #:

Do you currently have a NRCS EQIP contract on this tract of land and practice? Yes or No

☐ Property Tax Bill Attached ☐ Lease Agreement Attached

I have read this application and agree to the terms listed.

Applicant's Signature Date

SSWCD Supervisor Signature Approval Date