



**Socorro Soil & Water Conservation District
103 Francisco de Avondo, Socorro, NM 87801
(575) 838-0078**

**Request for Bid
(RFB)
for
Torreon Fencing Project -- Bureau of Land Management Lands**

May 18, 2020

Introduction

The Socorro Soil and Water Conservation District (SSWCD) is issuing this RFB for the installation of a seven mile pasture fence on the Torreon Community Allotment 01269, 15 minutes west of Socorro, NM south of US Hwy 60. The purpose of this fencing project is to divide the allotment into two pastures allowing for more flexible rangeland management practices.

Receipt of Bid

Four copies of the bid shall be submitted to the SSWCD on or before 4:00 pm local time (MST) on June 4, 2020.

Mandatory Site Visit

A site visit will be held May 29, 2020. Please meet at the SSWCD office (103 Francisco de Avondo, Socorro at 8:00 am. Please RSVP to our office at (505) 440-9488 if you plan to attend the site visit.

Conditions Affecting the Work

The contractor shall be responsible for having taken the steps reasonably necessary to ascertain the nature and location of the work, and the general and local conditions which can affect the work or the cost thereof. Any failure by the contractor to do so will not relieve the contractor from their responsibility for successfully performing the work without additional expense to the SSWCD.

The contractor shall use system roads to access the project at existing crossings. The northern portion will have a designated access point as a road does not exist. This portion is staked and does not closely parallel the two-track road. Contractor shall stay within thirty feet of the stakes to adhere to the archaeological survey.

Preparation of Bids

- ❖ Respondents shall comply with all instructions and provide all information requested. Failure to do so may disqualify a bid.
- ❖ A letter of transmittal must accompany the bid identifying the submitting entity including their Dun and Bradstreet Number, Federal Employer Identification Number, and New Mexico Taxation and Revenue Department CRS Number. A fillable PDF letter of transmittal is attached to this RFB for your use.
- ❖ Bids shall be prepared in print or pen and ink.
- ❖ The person signing the bid shall initial any correction in ink.
- ❖ Two (2) copies of the bid shall be submitted.



Bid Format

To facilitate review, it is mandatory that bids be presented in the following format. Failure to do so will result in disqualification.

- ❖ Letter of transmittal with pertinent Company information and identifying numbers.
- ❖ Description of the firm proposing to contract with the SSWCD. Please state your general background, resources and relevant experience.
- ❖ Please provide a description of any equipment that you will be using to complete this work.
- ❖ Please provide appropriate details of similar projects completed by your company in the past 3 years. Please include any references you have with names and phone numbers.
- ❖ A timeline for completion of the work must be submitted with the bid.

Bids submitted without these elements will not be considered.

Project Information

A. Scope of Work

- ❖ Fencing elements—The Contractor shall submit a bid for the materials and installation of a seven mile, four strand barbed wire fence installation including three wire gates. Specifications will be handed out at the mandatory site visit.
- ❖ Insurance—the contractor shall be obliged to carry insurance that may be required by State Law. Contractor shall provide written proof of the following continuous coverage prior to commencing the project. In the event insurance coverage is inadequate to cover any damages caused as a result of this contract, contractor will hold the Socorro SWCD, its project managers, employees and board members harmless as to excess over insurance coverage. Types of coverage include but are not limited to--Workers Compensation Coverage, Employers Liability and Comprehensive General Liability as well as Comprehensive Auto Liability Coverage including: 1) Owned or leased vehicles 2) Non-owned vehicles of any sort; 3) Hired vehicles of any sort.
- ❖ Fencing may begin as soon as contract is issued. Actual starting date will be negotiated with entity that is awarded the contract.
- ❖ Contractor is responsible for all fire prevention and control measures necessary, and is liable for any fire caused as a result of this work.

Sequence of events

- ❖ A Request for Bid may be downloaded from the SSWCD website, www.socorrosxcd.org or requested May 18, 2020 through June 4, 2020.
- ❖ Questions about the RFB may be submitted between May 18 2020 and June 4, 2020.
- ❖ A mandatory site visit will be held on May 29, 2020. Potential contractors are asked to RSVP if they plan to attend.
- ❖ Answers to substantial questions will be provided to all entities that attended the mandatory site visit.
- ❖ Sealed bids shall be submitted to the SSWCD by 4:00 pm MST June 4, 2020.
- ❖ Sealed bids shall be evaluated at 12:00 pm MST on June 8, 2020.
- ❖ Successful Applicant will be notified on June 8, 2020.



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Taxes

Applicable Taxes--Contractor shall be solely responsible for and shall pay all applicable State of New Mexico severance taxes, excise taxes, and gross receipts taxes in connection with this agreement and the operations conducted there under. These taxes shall not be billed above and beyond the amounts listed in the contract.

Contacts:

Will Kolbenschlag
(575) 418-5979

Nyleen Troxel Stowe
(505) 440-9488

Bid Evaluation Criteria

Evaluation will be based on the following:

1. Attendance at Mandatory Site Visit-May 29, 2020.
2. Submission of Letter of Transmittal with pertinent Company info and identifying number.
3. Submission of description of Company and equipment capable to facilitate work.
4. Submission of prior experience and references.
5. Timeline for completion of project.
6. Price – Low Bid will be selected if the above criteria are met.

Bids received that do not contain number 1-4 will not be considered.

Evaluation and Awards

- ❖ The SSWCD will review submitted bids and select a contractor on June 8, 2020.
- ❖ The SSWCD reserves the right to accept all or a portion of an entity's bid, to reject any or all bids received as a result of this request and may negotiate in any manner necessary to serve the best interests of the State of New Mexico and the United States Federal Government. The SSWCD reserves the right to make an award without further discussion or negotiation of bids.

Contracts

Final scope of work, budget and schedule of work will be negotiated with the SSWCD and the successful applicant prior to finalizing the contract. Selected contractor shall provide the SSWCD with a W-9, NM Taxation and Revenue Department disclosure statement, proof of insurance and direct deposit information for payment as part of the contract.

A pre-work meeting will be held prior to start of the contract/project.

The contractor will complete the fence project after the job has begun without leaving for other work.



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Letter of Transmittal to Socorro Soil & Water Conservation District for Torreon Fencing Project

Date:

Company Name:

Company Address:

City, State, Zip:

Company Phone Number:

Company Contact:

Company Contact Phone Number:

Dun & Bradstreet Number of Company:

Federal Identification Number (FEIN):

New Mexico Taxation & Revenue Department CRS Number:

Price for Project:

Signature:



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